

Proposals to Host IEEE Cluster 2019 Now Requested

The IEEE International Conference on Cluster Computing series is targeted at users, practitioners, developers, and researchers in the field of cluster computing. In late July 2015, the IEEE Cluster Steering Committee will consider bids to host IEEE Cluster 2019, in or around September 2019. IEEE Cluster is an annual event that has had a two-year format, alternating between the US and non-US locations. IEEE Cluster 2017 will be held in Hawaii September 5-8, 2017, followed by IEEE Cluster 2018 in Belfast, Northern Ireland, in September 2018.

The IEEE Cluster Steering Committee is soliciting proposals to host IEEE Cluster 2019. Potential sites that pass a pre-selection phase will then be asked to submit a full proposal and be advised on its preparation. Proposal must be submitted in electronic form to the Steering Committee Chair: Ron Brightwell (rbbrigh@sandia.gov).

Important dates:

- July 1, 2017: Statement of intent due
- August 1, 2017: Notification of recommendation to proceed with full proposal
- September 1, 2017: Full proposals due
- September 15, 2017: Notification of final decision

Institutions wishing to make a bid should be able to provide the usual conference facilities needed by 200+ delegates and support staff. Details of the format of the conference will be decided by the program and organization committee for the conference in each year, but would usually include: tutorials, workshops, keynote talks, parallel, plenary, panel, and poster sessions, as well as vendor exhibits.

If you are planning to make a bid, you should obtain detailed guidelines from the Chair of the IEEE Cluster Steering Committee in advance.

Details that are relevant for a proposal are:

- Location:
- Full address:
- Maximum number of delegates:
- Additional space for workshops, poster session tutorials, and exhibits
- Nearest airport:
- Distance from airport:
- Transportation from airport and cost:

- The means of providing lunch during conference:
- Expected weather conditions during conference period:
- Housing Facilities:
- Address (if different):
- Maximum number catered for:
- Distance from conference location:
- Transportation to conference location:
- Distance to local shops, malls, entertainment, eating, etc.:
- Possible conference banquet trip locations (typically IEEE Cluster XY holds a banquet at a local site of interest):
- Possible additional social events:
- Possible conference dates:
- Local organizing committee (preliminary):
 - Technical Program Chair,
 - Deputy chair,
 - Vice Chairs,
 - Finance,
 - Registration,
 - Others,
 - Additional helpers (students, secretarial, technical, etc).
- Additional conference facilities that could possibly be used to aid the smooth running of the conference – please provide details of anything that you feel may help us reduce the running costs or provide additional facilities for the conference or delegates.
- Previous experience of conference organization (please provide brief details).
- Budget:
- Discounted rates at conference location:
- Possible sponsorship from the local organization and/or businesses:

Full bids should not exceed five pages in length but may include, as appendices, brochures or other printed material concerning the locale and conference facilities, if these are available.

Bids will be evaluated using the following criteria, not listed in order of importance:

- Price
- Academic reputation
- Level of involvement and local organization
- Sponsorship
- Transport and accessibility
- Experience of the organization in hosting international conferences